

## **Rogue Valley Mentoring MEMBER, BOARD OF DIRECTORS**

### **Position**

Member, Rogue Valley Mentoring Board of Directors

### **General Statement of Responsibilities**

The primary responsibilities of the Rogue Valley Mentoring Board of Directors are to steer the organization towards a sustainable future by adopting sound, ethical, and legal governance and financial management policies, as well as by making sure Rogue Valley Mentoring has adequate resources to advance its mission. Members of the Board of Directors also play roles providing guidance to the organization's culture, strategic focus, effectiveness, and financial sustainability, as well as serving as ambassadors and advocates furthering the strategic vision and mission of the organization. The Board oversees and supports the Executive Director and Staff to ensure organizational effectiveness and performance in fulfillment of the organization's mission and the community it serves.

As Rogue Valley Mentoring's mission is heavily relationship based in nature, Members of the Board of Directors must be aligned with and committed to a strengths-based approach to leadership, management, communication, and organizational culture with a strong value of Diversity, Equity and Inclusion. This focuses on individual and/or community strengths that place emphasis on meaningful relationships and activities. Fundamental values and principles in support of a strengths-based approach include empathy, transparency, inclusiveness, collaboration, resilience, influence and empowerment.

### **Member duties include:**

- Review and approve annual budgets
- Review monthly personnel, operating and financial reports provided at the monthly Board of Directors meeting
- Approve and oversee short- and long-range strategic plans
- Monitor the effectiveness of the organization in fulfilling its mission
- Establish Board objectives and monitor degree of achievement
- Represent the organization to the public, including sources of financial support through our Annual Fundraising activities
- Fulfill legal responsibilities by adhering to applicable federal, state and local laws in governance of our program
- Actively participate in decision making by attending Board meetings
- OPTIONAL: Chair or serve on a Committee, such as Program, Personnel, Fundraising as examples (as circumstances require or permit)
- Elect new Board members and participate in succession planning activities
- Meet minimum financial commitments as agreed by the Board
- Participate in fundraising events as needed

### **Expectations of Board Members**

- Have conviction for the mission of Rogue Valley Mentoring and engage to actively advance its impact on the community it serves
- Honor and practice the strength-based culture of Rogue Valley Mentoring that values well being, communication, resiliency, growth and connection as much as the accomplishment of organizational goals
- Attend monthly Board meetings and prepare for each meeting by reviewing all documents ahead of time
- If unable to attend a board meeting, notify the Board Chair in advance, review post-meeting minutes and find out when the next meeting is scheduled
- Make an annual financial contribution
- Attend Rogue Valley Mentoring volunteer Mentor Training at no cost

Board meetings are held on a monthly basis, generally for 2 hours in duration, attended in person with consideration for social distancing or via Zoom video conference.

We are seeking members who have expertise in nonprofits, leadership, human resources, fundraising, DEI, CPA/Finance, Youth Development/Psychology/LCSW, Marketing, Communications, Technology, PreK-12 Education, Mentoring, & Community Development.

Please send your interest letter and resume/CV to Dr. Rebecca Williams, Chair of the Board at: [rebecca@rvmentoring.org](mailto:rebecca@rvmentoring.org)