



~transforming communities through the mentoring of youth~

The RVM team is looking for a **Board Treasurer** to join us in 2022!

Backgrounds: RVM strives to represent the K-20 students in the region and invites prospective Board Members from BIPOC, bicultural, bilingual and LGBTQIA+ communities to provide perspective to mentoring programs. This position is capable of being REMOTE, we hold ZOOM Board meetings 6x a year with other in person meetings two times a year in Southern Oregon in June and December.

Expertise/Skills and Responsibilities: A Treasurer candidate would have deep expertise and experience in one of the following financial areas: CPA (retired CPA), Finance, Banking, or a Financial Analysis background.

The Board volunteers their time by collaborating with the Rogue Valley Mentoring Executive Director, Operations Manager, Program Team, and partners. The primary responsibilities of the Board of Directors are setting policy, representing Rogue Valley Mentoring in the community, assessing risk, reviewing finances, and giving and raising money/donor relationships. The Board works closely with the Executive Director to ensure organizational effectiveness, quality, and integrity. All RVM leadership, staff, and mentors are committed to RVM's strength-based communication approach and culture, including practicing healthy, transparent communication. Treasurer duties include:

- Fulfill legal responsibilities by adhering to applicable federal, state, and local laws in the governance of our program and the RV Bylaws
- Actively participate in decision-making by attending Board meetings, Executive Committee meetings, and ad hoc meetings requested by RVM leadership
- Support the Executive Director to develop budgets and approve budgets to ensure financial solvency
- Review bank accounts, QuickBooks, insurances for operational and financial improvements
- Attend eight Board meetings a year, on the 3rd Monday of each month
- Prepare for Board meetings by contributing to the Board Meeting agenda and reading all the preparatory documents before the meeting to engage RVM Program Staff Reports.
- Discuss Board Topics and vote on applicable Board Decisions
- Provide verbal Board Reports on the Financial Position of the organization
- Participate in Strategic and Succession Planning processes
- Approve and oversee short- and long-range strategic plans
- Monitor the effectiveness of the organization in fulfilling its mission
- Establish Board objectives and monitor the degree of achievement
- Recruit & elect new Board members
- Represent our program to the public by meeting with partners, stakeholders, and donors
- Contribute to the preparation of the Annual Report
- Attend Rogue Valley Mentoring volunteer Mentor Training at no cost
- Support fundraising strategies, participate, and attend RVM's Fundraising events
- Provide a monthly or annual donation to RVM programs
- Honor and practice the strength-based culture of Rogue Valley Mentoring that values well being, communication, resiliency, growth, and connection to accomplish organizational goals

To nominate a candidate or send your letter of interest to our [application link](#).

For more information see our website or our careers page at <https://rvmentoring.org/careers/>.

Please email questions to the Board Chair, Dr. Rebecca Williams rebecca@rvmentoring.org.